

Louisburg Recreation Commission
Board Meeting
April 18th, 6:00pm
City Hall

Mission Statement:

The LRC is committed to serving our community by developing & maintaining programs for all ages and abilities.

1. Call to Order
2. Consent Agenda
 - a. Adopt agenda
 - b. Approval of the minutes of March 21 meeting
 - c. Financial Report
3. Public Comments-Persons who wish to address the Recreation Commission Board regarding items not on the agenda may do so at this time. Speakers may be limited to three minutes. Any presentation is for informational purposes only.
4. Recognition of Scheduled Visitors
5. Board reports
6. Staff reports
 - a. Enrichment Coordinator report
 - b. Sports & Facilities Coordinator report
 - c. Director's report
7. Old Business
 - a. Flick & Float
8. New Business
 - a. Storage Unit
9. Announcements
 - a. Upcoming Events
 - 4/19 Earth Day Plant
 - 4/24 Baseball/Softball Practices Begin
 - 4/26 Edible Birdhouse
 - 4/27 LRC night @ High School Baseball/Softball game
 - 5/12 Flower Pot Painting
 - 5/13 Soccer Tournaments
 - 5/17 K-2nd Lego Wars
 - 5/18 3rd-5th Lego Wars
10. Adjourn meeting

Next Monthly Meeting
Tuesday, May 16th, 2023
6:00pm @ City Hall

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Adult Kickball	Adult Softball	Adult Volleyball	Baseball/Softball	Basketball
Ordinary Income/Expense					
Income					
Concession Income	0.00	0.00	0.00	5,825.73	0.00
Direct Public Support					
Corporate Contributions	0.00	0.00	0.00	0.00	0.00
Individ, Business Contributions	0.00	0.00	0.00	0.00	0.00
Total Direct Public Support	0.00	0.00	0.00	0.00	0.00
Program Income					
Participation Fees	600.00	900.00	1,550.00	32,000.00	21,655.00
Total Program Income	600.00	900.00	1,550.00	32,000.00	21,655.00
Rec Tax Income	0.00	0.00	0.00	0.00	0.00
Total Income	600.00	900.00	1,550.00	37,825.73	21,655.00
Expense					
Personnel					
Health	0.00	0.00	0.00	0.00	0.00
Dental	0.00	0.00	0.00	0.00	0.00
KPERS	0.00	0.00	0.00	0.00	0.00
Payroll Taxes	0.00	0.00	0.00	0.00	0.00
Salaries and Wages	0.00	0.00	0.00	0.00	0.00
Vision	0.00	0.00	0.00	0.00	0.00
Personnel - Other	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00
Contractual					
Accounting Fees	0.00	0.00	0.00	0.00	0.00
Audit Fees	0.00	0.00	0.00	0.00	0.00
Concession worker	0.00	0.00	0.00	1,658.50	0.00
Enrichment Coordinator	0.00	0.00	0.00	0.00	0.00
Enrichment Instructors	0.00	0.00	0.00	0.00	0.00
Outside Contract Services	0.00	0.00	0.00	0.00	0.00
Sports Supervisor	0.00	75.00	110.00	1,237.50	2,679.50
Umpires	150.00	250.00	0.00	4,295.00	10,330.00
Contractual - Other	0.00	0.00	0.00	470.00	0.00
Total Contractual	150.00	325.00	110.00	7,661.00	13,009.50
Commodities					
Conference, Convention, Meeting	0.00	0.00	0.00	0.00	0.00
Advertising and Promotion	0.00	0.00	0.00	6.45	0.00
Awards/Trophies	0.00	0.00	0.00	243.00	405.00
Bank Charges	0.00	0.00	0.00	0.00	0.00
Computer and Internet Expense	0.00	0.00	0.00	0.00	0.00
Concessions	0.00	0.00	0.00	4,289.98	0.00
Donations	0.00	0.00	0.00	0.00	0.00
Dues and Subscriptions	0.00	0.00	0.00	0.00	0.00
League Fees	0.00	0.00	0.00	1,050.00	0.00
Licenses and Fees	0.00	0.00	0.00	0.00	0.00
Meals and Entertainment	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Adult Kickball	Adult Softball	Adult Volleyball	Baseball/Softball	Basketball
Operations					
Postage, Mailing Service	0.00	0.00	0.00	0.00	0.00
Printing and Copying	0.00	0.00	0.00	61.10	50.00
Supplies	0.00	0.00	0.00	119.94	138.58
Telephone, Telecommunications	0.00	0.00	0.00	0.00	0.00
Total Operations	0.00	0.00	0.00	181.04	188.58
Other Types of Expenses					
Insurance - Liability, D and O	0.00	0.00	0.00	0.00	0.00
Total Other Types of Expenses	0.00	0.00	0.00	0.00	0.00
Reimbursed Expenses	0.00	0.00	0.00	0.00	0.00
Special Events	0.00	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	9,917.72	5,105.64
Volunteer Gifts	0.00	0.00	0.00	0.00	15.00
Total Commodities	0.00	0.00	0.00	15,688.19	5,714.22
Capital Expenditures					
Equip Rental and Maintenance	0.00	0.00	0.00	223.60	0.00
Equipment	0.00	0.00	0.00	2,845.60	0.00
Field Maintenance	0.00	0.00	0.00	819.07	0.00
Rent, Parking, Utilities	0.00	0.00	486.00	8,120.00	13,380.00
Total Capital Expenditures	0.00	0.00	486.00	12,008.27	13,380.00
Total Expense	150.00	325.00	596.00	35,357.46	32,103.72
Net Ordinary Income	450.00	575.00	954.00	2,468.27	-10,448.72
Other Income/Expense					
Other Expense					
Ask My Accountant	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	450.00	575.00	954.00	2,468.27	-10,448.72

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Enrichment Program	Fishing	Flag Football	Pickleball	Soccer
Ordinary Income/Expense					
Income					
Concession Income	0.00	0.00	0.00	0.00	0.00
Direct Public Support					
Corporate Contributions	0.00	0.00	0.00	0.00	0.00
Individ, Business Contributions	0.00	0.00	0.00	0.00	0.00
Total Direct Public Support	0.00	0.00	0.00	0.00	0.00
Program Income					
Participation Fees	6,740.00	3,420.00	9,535.00	0.00	49,960.00
Total Program Income	6,740.00	3,420.00	9,535.00	0.00	49,960.00
Rec Tax Income	0.00	0.00	0.00	0.00	0.00
Total Income	6,740.00	3,420.00	9,535.00	0.00	49,960.00
Expense					
Personnel					
Health	0.00	0.00	0.00	0.00	0.00
Dental	0.00	0.00	0.00	0.00	0.00
KPERS	0.00	0.00	0.00	0.00	0.00
Payroll Taxes	0.00	0.00	0.00	0.00	0.00
Salaries and Wages	0.00	0.00	0.00	0.00	0.00
Vision	0.00	0.00	0.00	0.00	0.00
Personnel - Other	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00
Contractual					
Accounting Fees	0.00	0.00	0.00	0.00	0.00
Audit Fees	0.00	0.00	0.00	0.00	0.00
Concession worker	0.00	0.00	0.00	0.00	0.00
Enrichment Coordinator	8,698.15	0.00	0.00	0.00	0.00
Enrichment Instructors	5,056.16	0.00	0.00	0.00	0.00
Outside Contract Services	0.00	0.00	0.00	0.00	0.00
Sports Supervisor	0.00	2,655.00	963.75	23.00	1,132.50
Umpires	0.00	0.00	2,960.00	0.00	10,516.50
Contractual - Other	0.00	0.00	0.00	0.00	0.00
Total Contractual	13,754.31	2,655.00	3,923.75	23.00	11,649.00
Commodities					
Conference, Convention, Meeting	0.00	0.00	0.00	0.00	0.00
Advertising and Promotion	90.00	0.00	0.00	0.00	0.00
Awards/Trophies	41.00	300.00	170.00	0.00	1,468.00
Bank Charges	0.00	0.00	0.00	0.00	0.00
Computer and Internet Expense	0.00	0.00	0.00	0.00	0.00
Concessions	0.00	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	0.00	0.00
Dues and Subscriptions	0.00	929.88	0.00	0.00	0.00
League Fees	0.00	0.00	0.00	0.00	0.00
Licenses and Fees	119.00	0.00	0.00	0.00	0.00
Meals and Entertainment	829.97	0.00	0.00	0.00	250.00
Office Supplies	0.00	0.00	0.00	0.00	0.00

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Enrichment Program	Fishing	Flag Football	Pickleball	Soccer
Operations					
Postage, Mailing Service	0.00	0.00	0.00	0.00	0.00
Printing and Copying	0.00	0.00	50.00	0.00	50.00
Supplies	4,435.88	274.54	3.27	76.01	364.07
Telephone, Telecommunications	0.00	0.00	0.00	0.00	0.00
Total Operations	4,435.88	274.54	53.27	76.01	414.07
Other Types of Expenses					
Insurance - Liability, D and O	0.00	0.00	0.00	0.00	0.00
Total Other Types of Expenses	0.00	0.00	0.00	0.00	0.00
Reimbursed Expenses	0.00	3,180.12	0.00	0.00	0.00
Special Events	625.00	0.00	0.00	0.00	0.00
Uniforms	240.00	500.50	1,193.25	0.00	11,223.15
Volunteer Gifts	0.00	0.00	0.00	0.00	0.00
Total Commodities	6,380.85	5,185.04	1,416.52	76.01	13,355.22
Capital Expenditures					
Equip Rental and Maintenance	0.00	0.00	209.00	0.00	2,077.77
Equipment	0.00	0.00	162.07	0.00	4,788.49
Field Maintenance	0.00	0.00	0.00	0.00	1,404.45
Rent, Parking, Utilities	1,020.00	125.00	0.00	1,584.00	10,980.00
Total Capital Expenditures	1,020.00	125.00	371.07	1,584.00	19,250.71
Total Expense	21,155.16	7,965.04	5,711.34	1,683.01	44,254.93
Net Ordinary Income	-14,415.16	-4,545.04	3,823.66	-1,683.01	5,705.07
Other Income/Expense					
Other Expense					
Ask My Accountant	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	-14,415.16	-4,545.04	3,823.66	-1,683.01	5,705.07

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Tackle Football	Volleyball	Walking Program	Unclassified	TOTAL
Ordinary Income/Expense					
Income					
Concession Income	0.00	0.00	0.00	126.17	5,951.90
Direct Public Support					
Corporate Contributions	0.00	0.00	0.00	750.00	750.00
Individ, Business Contributions	460.00	0.00	0.00	1,930.00	2,390.00
Total Direct Public Support	460.00	0.00	0.00	2,680.00	3,140.00
Program Income					
Participation Fees	5,550.00	4,410.00	0.00	0.00	136,320.00
Total Program Income	5,550.00	4,410.00	0.00	0.00	136,320.00
Rec Tax Income	0.00	0.00	0.00	56,105.53	56,105.53
Total Income	6,010.00	4,410.00	0.00	58,911.70	201,517.43
Expense					
Personnel					
Health	0.00	0.00	0.00	8,437.83	8,437.83
Dental	0.00	0.00	0.00	1,327.06	1,327.06
KPERS	0.00	0.00	0.00	9,026.14	9,026.14
Payroll Taxes	0.00	0.00	0.00	9,413.93	9,413.93
Salaries and Wages	0.00	0.00	0.00	100,563.05	100,563.05
Vision	0.00	0.00	0.00	810.10	810.10
Personnel - Other	0.00	0.00	0.00	833.00	833.00
Total Personnel	0.00	0.00	0.00	130,411.11	130,411.11
Contractual					
Accounting Fees	0.00	0.00	0.00	6,470.00	6,470.00
Audit Fees	0.00	0.00	0.00	4,715.00	4,715.00
Concession worker	0.00	0.00	0.00	0.00	1,658.50
Enrichment Coordinator	0.00	0.00	0.00	0.00	8,698.15
Enrichment Instructors	0.00	0.00	0.00	-798.08	4,258.08
Outside Contract Services	220.00	0.00	0.00	2,375.50	2,595.50
Sports Supervisor	195.00	609.90	0.00	0.00	9,681.15
Umpires	0.00	900.00	0.00	0.00	29,401.50
Contractual - Other	0.00	0.00	0.00	0.00	470.00
Total Contractual	415.00	1,509.90	0.00	12,762.42	67,947.88
Commodities					
Conference, Convention, Meeting	0.00	0.00	0.00	100.00	100.00
Advertising and Promotion	0.00	0.00	0.00	2,819.73	2,916.18
Awards/Trophies	0.00	135.00	0.00	0.00	2,762.00
Bank Charges	0.00	0.00	0.00	3,947.04	3,947.04
Computer and Internet Expense	0.00	0.00	0.00	725.39	725.39
Concessions	0.00	0.00	0.00	0.00	4,289.98
Donations	0.00	0.00	0.00	150.00	150.00
Dues and Subscriptions	0.00	0.00	0.00	4,753.00	5,682.88
League Fees	0.00	0.00	0.00	0.00	1,050.00
Licenses and Fees	0.00	0.00	0.00	175.00	294.00
Meals and Entertainment	0.00	0.00	0.00	780.56	1,860.53
Office Supplies	0.00	0.00	0.00	1,649.60	1,649.60

Louisburg Recreation Commission
Profit & Loss by Class
 April 2022 through March 2023

	Tackle Football	Volleyball	Walking Program	Unclassified	TOTAL
Operations					
Postage, Mailing Service	0.00	0.00	0.00	248.09	248.09
Printing and Copying	0.00	0.00	0.00	62.70	273.80
Supplies	0.00	14.22	0.00	203.11	5,629.62
Telephone, Telecommunications	0.00	0.00	0.00	626.95	626.95
Total Operations	0.00	14.22	0.00	1,140.85	6,778.46
Other Types of Expenses					
Insurance - Liability, D and O	0.00	0.00	0.00	2,653.14	2,653.14
Total Other Types of Expenses	0.00	0.00	0.00	2,653.14	2,653.14
Reimbursed Expenses	0.00	0.00	0.00	7,544.68	10,724.80
Special Events	0.00	0.00	0.00	117.54	742.54
Uniforms	1,198.32	666.50	0.00	482.60	30,527.68
Volunteer Gifts	0.00	0.00	0.00	98.18	113.18
Total Commodities	1,198.32	815.72	0.00	27,137.31	76,967.40
Capital Expenditures					
Equip Rental and Maintenance	0.00	0.00	0.00	0.00	2,510.37
Equipment	34.50	0.00	0.00	0.00	7,830.66
Field Maintenance	0.00	0.00	0.00	0.00	2,223.52
Rent, Parking, Utilities	0.00	1,053.00	2,160.00	0.00	38,908.00
Total Capital Expenditures	34.50	1,053.00	2,160.00	0.00	51,472.55
Total Expense	1,647.82	3,378.62	2,160.00	170,310.84	326,798.94
Net Ordinary Income	4,362.18	1,031.38	-2,160.00	-111,399.14	-125,281.51
Other Income/Expense					
Other Expense					
Ask My Accountant	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	4,362.18	1,031.38	-2,160.00	-111,399.14	-125,281.51

Louisburg Recreation Commission
Profit & Loss Budget vs. Actual
 July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income	113,789.82	349,673.00	-235,883.18	32.5%
Expense				
Personnel	96,358.58	125,000.00	-28,641.42	77.1%
Contractual	45,790.73	80,850.00	-35,059.27	56.6%
Commodities	46,065.87	182,000.00	-135,934.13	25.3%
Capital Expenditures	35,964.47	73,753.00	-37,788.53	48.8%
Total Expense	224,179.65	461,603.00	-237,423.35	48.6%
Net Ordinary Income	-110,389.83	-111,930.00	1,540.17	98.6%
Other Income/Expense				
Other Expense	0.00			
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-110,389.83	-111,930.00	1,540.17	98.6%

Louisburg Recreation Commission

04/12/23

Profit & Loss

Accrual Basis

March 2023

	<u>Mar 23</u>
Ordinary Income/Expense	
Income	
Program Income	
Participation Fees	21,545.00
Total Program Income	<u>21,545.00</u>
Total Income	21,545.00
Expense	
Personnel	
Health	727.92
Dental	120.41
KPERs	820.33
Payroll Taxes	790.71
Salaries and Wages	8,699.34
Vision	52.60
Personnel - Other	40.25
Total Personnel	<u>11,251.56</u>
Contractual	
Accounting Fees	1,580.00
Enrichment Coordinator	988.00
Sports Supervisor	581.00
Umpires	2,755.00
Total Contractual	<u>5,904.00</u>
Commodities	
Advertising and Promotion	108.62
Awards/Trophies	245.00
Bank Charges	670.46
Computer and Internet Expense	54.00
Dues and Subscriptions	184.99
Licenses and Fees	175.00
Office Supplies	84.00
Operations	
Supplies	1,676.14
Telephone, Telecommunications	82.74
Total Operations	<u>1,758.88</u>
Other Types of Expenses	
Insurance - Liability, D and O	187.09
Total Other Types of Expenses	<u>187.09</u>
Reimbursed Expenses	865.19
Uniforms	5,897.91
Total Commodities	<u>10,231.14</u>
Capital Expenditures	
Equipment	4,700.00
Rent, Parking, Utilities	1,755.00
Total Capital Expenditures	<u>6,455.00</u>
Total Expense	<u>33,841.70</u>
Net Ordinary Income	<u>-12,296.70</u>
Net Income	<u><u>-12,296.70</u></u>

Louisburg Recreation Commission

Balance Sheet

As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
First Option Bank	12,826.55
FOB - Debit Card Acct	328.70
Total Checking/Savings	<u>13,155.25</u>
Total Current Assets	<u>13,155.25</u>
Fixed Assets	
Furniture and Equipment	16,810.79
Total Fixed Assets	<u>16,810.79</u>
TOTAL ASSETS	<u>29,966.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	11,615.13
Total Accounts Payable	<u>11,615.13</u>
Total Current Liabilities	<u>11,615.13</u>
Total Liabilities	<u>11,615.13</u>
Equity	
Unrestricted Net Assets	128,740.74
Net Income	-110,389.83
Total Equity	<u>18,350.91</u>
TOTAL LIABILITIES & EQUITY	<u>29,966.04</u>